



MINUTES

Date June 16 , 2023

6:00 pm

Howard Street Charter School



Board Present:	Board Absent:	Guests:
Jenny Hoelter Kelby Childers Erik Davis Robin Saunders Wilson Jill Whitney Leslie Thompson-Savage QUORUM ACHIEVED –		Christina Tracy

Meeting Convened: 6:04

Guest: Christina Tracy

End of year activities have wrapped up.

There was a complaint from a parent (3) regarding part of the Stage Combat performance and the violence without context. Christina will review future performances to ensure it is appropriate for all audiences.

8th grade breakaway was a success and most students attended. 6th and 7th graders stayed behind and participated in a puzzle making escape room activity.

6/16 is incoming 6th graders e-fair and 8th grade graduation at NSH.

Music lessons will take place over the summer, using the last of the Covid money and lessons will take place all throughout the summer.

Corners are being rounded on the street corners and fiber optics installation is taking place as well. The church on the same block has been doing quite a bit of construction throughout the year and hopefully that ends soon because it has been very noisy.

Open Forum:

- Review and Approval of Meeting Minutes--Minutes approved at 6:06

Business:

Finance Committee: Income is down \$50,507 compared to last year from May. That reduction in income is due to absenteeism. Average daily attendance is 179.5--on an average per day is 10 kids absent per day--5 of those are regularly the same students. The board approved communication with families about the impact of absenteeism on HSCS--not only for missed content but the financial impacts as well.

2023-24 school year budget changes:

IA hire

Increased student fees by \$25

Staff development, technology, and curriculum have been reduced to reflect changes in Covid funding.

SIA funds will be used to cover the dance studio, subscription costs etc.

Motion to approve budget 6:45

Will be turned in to OFA by next week

Admissions Committee:

HR Committee (all): See executive session notes

Facilities Committee: All is good

- **New Business:** Kelby mentioned thinking about use of parking space in the future. Kelby and Erik will put word out with some state employees to find out more information. Put the feeder school details on the agenda for July.

Colonial Life stopped by to inquire about supplementary insurance. Erik suggested asking staff how they feel about a possible benefit. Circle back with this..

- **Old Business:** Fall Potluck--Jenny is looking into the pavilion, but the cost was a bit high. Leslie mentioned checking into the Pringle Park space which might be cheaper--Jenny said she would look into it as well.

Greeters: Erik and Leslie are following up with staff at Greeters and Chamber to try and nail down a purposeful meeting.

- **Executive Session:** Christina's review/Staff Reviews

- All staff will be rehired for the 2023-24 school year. Andrew Webster filled in for Mr. Harris Clippenger because of injury, however that is a hard position to fill. We discussed concerns with 2 other long time staff members regarding performance and communication with staff and parents.
- The new hire custodian was released from his position for lack of solid attendance and general performance.
- **Mentionable staff members:** Sara Chaison, Mrs. James, Madison Hall, Mr. Smith -- there has been major growth from a lot of staff members this year.
- Annual Review for Christina Tracy--reviewed with board members and has been shared with Christina via email. For next year, consider using a different document that is more comprehensive--360 degree survey, would go out in January and would be reviewed in Feb/March of 2024. In the survey, we look at all the people Christina effects within her position (parents, board, staff, self-survey). Kelby- We should come up with questions sooner than later for the survey as it will take some time to put together a survey that is meaningful. Christina pointed out that the categories on the current review are state mandated and we cannot deviate from those categories, but it can be tweaked.
- Specifically, what are the goals of the survey? What are the goals of the board? What are the specifics of these documents so they aren't surveying to just survey.
- Board Goals--increased communication, parent involvement, involvement with the downtown community. --at this point these are aspirations, rather than goals because we need measurable specifics.
- Christina's personal goal--to be in classrooms more often in the afternoons, but paperwork and some complications have made it difficult to spend that time in the last couple of years.
- Executive Session adjourned at 7:40

Adjourn: June 15, 2023 at 7:44 pm

Next BOG meeting Scheduled: July 13, 2023 6:00 on Zoom --A week early this month