



MINUTES

Date Nov 17, 2022

6:00 pm

Howard Street Charter School

**Board Present:**

Kelby Childers
Jenny Hoelter
Jill Whitney
Robin Saunders Wilson

QUORUM ACHIEVED –

*phone in

Board Absent:

Robin Saunders Wilson
Leslie Thompson Savage

Guests:

Christina Tracy

Meeting Convened: 6:01 pm

Guest: Christina Tracy

Introductions:

- Guest Introductions
- Public Testimony – limit 3 minutes to agenda items only.

Open Forum:

- Review and Approval of Meeting Minutes

Business:

- Principal's Report: The annual report was submitted on time and complete. By December 31, the other report needs to be completed. 100% of parents are signed up for student-led conferences the week of Thanksgiving. The dance studio is up and running --including mirrors, water issues have been fixed and the portable walls will be ordered after Thanksgiving, they will be built on site (lego brick style) and they will build their own portable walls. Band room is complete with music chairs--making both the band and orchestra room equipment equitable. Facilities are in good shape, including the gutter work and there are no more water/drainage issues. There are a few people that have signed on for parking. Future issue to address as a board: what is the threshold for poor attendance and how would Howard Street like to deal with those regularly missing school.

- **Finance Committee**
 - Financial report--we are early in the year so there isn't much to comment on or get too concerned about. Some of the numbers come down to timing of the report. There is still a lot of grant income coming from the district that hasn't been paid out yet. Lease dollars from parking will be added in as income. Potential income coming toward Howard Street (\$2400) from the Pentacle Theatre so they can practice Shrek. The Oregon Mushroom Society meets one time a month and a few other patrons are adding to the lease income coming from the dance studio
- **Admissions Committee:** Admissions policy line--removal of the wording "at the time of application" to --to be eligible for application/enrollment students must reside within the Salem Keizer School district boundary. This clarification should help with any future confusion if a student should move out of district and not longer be eligible for enrollment.
- **HR Committee:** no report
- **Facilities Committee:** no additional report--see principals report
- **Old business:**
 - Board Priorities in 2022-23 (quick discussion and planning next steps or need for more information)
 - Parent Communication
 - Parent "Club" with goals of education and support, rather than an opportunity for grievance --*very simple social gatherings, within the walls of the school, just getting families in the door to celebrate students and the school.*
 - Recruitment (5 year plan)--historically, goals have been to recruit from the widest variety of elementary schools possible. Addressing barriers to applications and in general, getting the word out that Howard Street is an option. Where to promote, since we cannot promote in the schools, identify places to target our "advertising for enrollment"
 - Community Outreach
 - Salem Main Street Association
 - Winter Holiday Volunteering
 - Greeters, Salem Chamber

- City Counsel--with the very minimum expectation that we present “this is what a charter school is”
- New business
 - First Reading: Clarification of the admissions policy that clearly states that a student must have a current Salem-Keizer legal physical address while attending Howard Street Charter School each year.

Adjourn 6:39

Next BOG meeting Scheduled: December 15, 2022 via Zoom