



# MINUTES

Date June 16, 2021

6:00 pm

Howard Street Charter School

**Board Present:**

Kelby Childers  
Jared Whitney  
Leslie Savage  
Erik Davis

**Board Absent:**

Delia Olmos-Garcia

**Guests:**

Christina Tracy  
Jenny Hoelter  
Alicea Tresidder

**QUORUM ACHIEVED –**

\*phone in

\_\_\_Kelby\_\_\_ convened meeting at 18:00

**Guest introduction:**

Potential board member Jenny Hoelter was able to join us and gave a brief introduction of herself.

**Review of Minutes:**

Minutes reviewed and approved. Motion to accept by Erik, seconded by Leslie approved unanimously.

**Principal Report:**

Last week with students. Students moving up to take next year's classes tomorrow and 8th graders graduating tomorrow. Christina spoke to the 8th grade musical and how good the show was especially considering the restraints of Covid and distance learning. Incoming 6th graders will have a chance to visit the school on the 21st. Also having interviews for a STEM teacher on the 21st. We have three qualified applicants. We also have one applicant so far for the full time Spanish position. Working on budgeting recently. So far ODE asked for 9.6 billion and it looks like education will get 9.3 billion. This is the climate that we are in but it looks HSCS is looking favorable for next year with no expected significant cuts. Christina briefly went over the budget for next year with our 192 students and we are looking favorable for next year. Christina went over 2021-2022 budget and outlined some changes and additions that she has made. Budget

needs to be approved by June 30th for OFA. Discussion on potential PERS increase and the impact that it could have on payroll. Planning transition in the fall to 5 day a week school with Wednesday early release. With change to Salem Keizer bell schedule our students might be able to participate in sports at home area schools. Received a summer enrichment grant and are using it for music, have a number of students taking advantage of private lessons for free. Every Tuesday between 9-1 there will be lessons provided at HSCS. Got a quote for three HVAC units to be replaced probably won't happen until September. Also got quotes for fencing. Still trying to coordinate a time to bring board to the potential fitness space across the street.

Motion to approve Math curriculum as part of budget by Erik seconded by Leslie, unanimously approved.

**Finance Committee:**

Eric spoke to the budget year to date and the proposed budget for next year. We continue to be operating where we expect to be with some surplus. Erik did mention that we will need to keep a close eye on the budget especially as we start to pay towards the principal of our OFA loan.

Christina brought back the restructure of the payscale which will bring payscale more in line with how Oregon budgets on the biennium. Eric spoke to the fact that the new scale is something that we can afford and should implement. Erik stated he is in favor of moving forward with the new pay scale.

Jared makes motion to adopt new salary schedule Erik seconded, passed unanimously.

Discussion on changes to add to Payroll for PERS increase and additional monies to lawyer fees and accounting.

Erik makes motion to approve budget with above changes Kelby seconded approved unanimously.

Christina cancelled deal with US Bank to take credit cards and will use another vendor with less fees to process the credit cards from parking.

**Admissions Committee:**

Have had some people asking about getting on the waitlist, and not understanding that they need to apply.

Have been contacted by a number of search engines for schools possibly triggered by the move.

**HR Committee:**

Interviews on Monday the 21st at 13:30 for full time STEM teacher have three applicants.

**Facilities Committee:**

Talked about HVAC units needing replacement and fencing. Christina mentioned that she is in talks with our contractor about the runoff from the roof that is not functional and does not allow proper drainage.

**Old Business:**

Board Recruitment- Jenny Hoelter is here as a guest and hopefully a potential board member.

Erik makes a motion to add Jenny Hoelter to the board seconded by Leslie, approved unanimously.

Discussion of the board commitment document that Delia created. Discussion on changing some of the language so that the board member pledge of a donation remains anonymous. Talked about adding a couple of events to the document. Also discussion on the board's role at the PTC meeting.

Discussion of conflict with a club sport and the 8th grade musical. Parent upset that Robert spoke to the student and not to the parent about being able to make it to the performance. Problem is that performance is part of their grade and when they miss the performance there is no basis for a grade. Problem has been resolved but board needed to be aware of the conflict. Jenny asked about if there are any policies in place to avoid this type of interaction with students. Christina spoke to the fact that we have a lot of practices and not as many policies.

**New Business:**

Parent Feedback survey went out. One of our positives of the year was good communication.

Student Feedback survey went out and every single teacher was named by at least one student as being their favorite.

Optics of behaviors inside and outside of the class-

Discussion of in-person meeting next month on Thursday July 15th.

Meeting adjourned at 19:46 by Kelby.