

# MEETING MINUTES

Date: 09/17/2020

6:00 pm

Howard Street Charter School



<b>Board Present:</b> Jared Whitney David Rigsby Erik Davis Leslie Savage Matt Swain  <b>QUORUM ACHIEVED –</b>  *phone in	<b>Board Absent:</b> Kelby Childers	<b>Guests:</b> Christina Tracy Denise Twist Lena James Robert Salberg Mac Smith Sarah Larimore Alicea Tresidder Coleman Presley
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\_\_\_\_\_ Erik \_\_\_\_\_ convened meeting at 18:00

## Introductions:

Coleman Presley is going to be a guest this evening but is running late.

## Public Testimony:

No Public testimony

## Review and Approval of August Minutes:

David moves to approve August minutes, Jared seconded.

## Principal report:

Started 2020-2021 school year all digital. Passed out every chromebook that the school has, have ordered 8 more. Had some movement in 6th grade for kids who moved, and some 8th graders who left for "Edge"

Good attendance this week, great participation. We have parent concerns that there is

too much work and concern that there is too little work. We are trying to find a balance across our cohorts.

Had one parent go to ODE who believes that we are not meeting the hourly requirements. If we stay in digital learning all day we will have to add some hours, but if we go hybrid then we will have plenty of hours to satisfy ODE. ODE responded that it is a yearly hourly total not daily total, the parent was encouraged to contact HSCS if there are any questions.

Working to make live lessons interactive discussions and not lectures. Advisory lessons are social and emotional lessons.

New Zoom that was purchased is in use and beneficial for our students.

Highlighted multiple other programs that are being developed and used by students.

Have pushed forward our SAE money to district and have gotten two grants that were unexpected. One is CARES money which has to be used for COVID purchases, the other is a smaller grant through SKSD.

Christina asking for board approval for "Healthy and Safe Schools Plan", plan presented to the board, ODE has already approved the plan. Christina walked through the plan for the board.

Erik Moves to Pass "Healthy and Safe Schools" report Matt seconded, Approved unanimously

Staff is thankful to be using Zoom and not having significant technical issues

### **Finance Report:**

Erik spoke about issues we have been having with US Bank and know that we are looking at options to have a partner that is more willing to work with us on account fees and technical problems. US Bank is not responsive with questions and has been difficult to work with.

Erik went over financial report and we are still doing ok for the year even with additional money used for COVID response.

Currently only have one space that is open for the parking lot.

### **Admissions Committee:**

Nothing to report

**HR Committee:**

Nothing to report

**Facilities Report:**

Rich Duncan has come to fix a few minor things. Oil coming from the railings on the stairs, Rich Duncan is aware. Leah is doing a lot of general maintenance and cleaning to keep the building up to par so that if and when we can return to the building it will be ready for students and staff. yearly maintenance getting done.

**New Business:**

Establishing October Retreat Dates: Tentatively scheduled for November 6th 09:00-12:00, it is a staff inservice day. Conducted over Zoom with potential for breakout rooms

**Retreat Goals:**

Discussion on what is working and not working from staff, so we know how to support them as a board.

Finalizing HR committee review

Spend next board meeting getting ready for retreat and finalizing what is needed for a staff board retreat.

Christina would like the board to set some goals on a yearly basis to help the school continue to grow and evolve.

Erik asked to share some ideas and thoughts on things to discuss next meeting October 15th and set an agenda for the retreat.

**Good of the Order:**

Coleman asked about recruiting and what we are doing to try and fulfill our mandate for increasing the diversity of the students and the board.

Christina able to address that the 6th grade class is more diverse just based on location. Erik talked about reaching out to the middle schools to establish a better relationship

with the more diverse population of the school district.

Discussion followed on how to create diversity, and to remove any barriers to students from applying.

Coleman inquired about being able to have a virtual forum to highlight the school and what we do, which would allow people to learn more about the school and the opportunities at HSCS.

Matt spoke to spanish speaking chamber of commerce

Robert suggested Mano e Mano as an organization to reach out to.

Matt reminded us that anything we do with one elementary school we have to offer to every elementary school.

Robert also suggested that we reach out to the local chapter of the NAACP. Eric offered to reachout to NAACP.

Christina suggested using one of these outside groups to review our admissions policy to see if there are any suggestions for our admissions policy.

Meeting Adjourned at 19:15 by Erik

Next Meeting Thursday October 15th, 2020 18:00 Via Zoom