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| logoweb | MINUTES  February 21, 2019  6:00 pm  Howard Street Charter School | logoweb |

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| **Board Present:**  Pablo Torrent  Matt Swain  Chris Bucher  Berri Leslie  Erik Davis  Jared Whitney  **QUORUM ACHIEVED – per 2018 bylaws. Majority of voted-in members present.** | **Board Absent:**  Leslie Savage  Dave Rigsby | **Guests:**  Christina Tracy  Lena James  Michelle Goodness  Alicia Tressider  Mac Smith |

Meeting Convened at 6:00pm

* Demonstration of the new Giving Fire Application
* Christina handed our friends and family list for everyone to complete

Teacher Spotlight – Robert Salberg and the stars from the Music Man Production

Kelby asks for public comment – nobody offers to provide public comment.

Berri moves the minutes from January 17 2019. Erik Seconds Motion. Motion passes unanimously.

Treasurers Report:

* Brooke expects the ending fund balance for the fiscal year to be more than $700,000.

Adoption of Direct Hire Staffing model

* District approved allowing HSCS to alter the charter to allow for a direct hire model.
* Employment attorney has reviewed the direct hire model. She is providing a risk assessment and recommendations about how to appropriately create a direct hire model.
* Christina recommends inviting attorney to a board meeting to provide an overview.
* This is the only model that allows the school to be eligible for the funding. The other option is to eliminate electives.
* Christina recommends that we talk with the superintendent about the direct hire approach. Erik will reach out to Christy to talk about this transition.

Kelby introduces the idea of committee assignments:

* Admissions
* Finance
* Human Resources
* Facilities

Parent Group Scheduling Liaison scheduling.

Kelby explains that the board is trying to be more proactive about attending parent club meetings. Pablo will be attending the March meeting.

The Board meeting will be March 12 and the parent club meeting will be March 14

Next work session will be Thursday February 28 at 6pm

Principal’s Report:

* Christina met with Bob from the church. They would like a written commitment about how much HSCS is going to put down for the property.
* Final approval for OFA will be April 8 at 1pm in Portland
* April 9 Papper Jaffrey will begin issuing bonds with predictive end date of May 4
* Would be able to begin making payments by May 15 2019
* Build process would begin late May. New location has passed all city inspections and permits.
* Rich Duncan went out for subcontractor bids
* March 15 deadline for subcontractors to bid – will provide final estimate
* Board needs to decide who we want to hire to manage the parking lot
* Church wants us to know that Pastor Bob has resigned and that they are searching for a new leader of their congregation.
* Church board only meets quarterly so we will need to communicate strategically with that group.
* March 13 is career day at HSCS
* Number of admissions are half what they were – newspaper article coming out
* 7th graders Chinese and Japanese gardens field trip
* Adam is taking choir to the University of Oregon symphonic choir and a tour of the University.
* Planning for end of the year art celebration

Meeting adjourned at 7:20 pm